

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Thursday, April 4, 2013  
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub followed by the Pledge to the Flag and the Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Staaf, Parr and Gobrecht. Also present were Solicitor Wayne Martin, Mike Knouse of C. S. Davidson, Inc. and Manager Kevin Null.

RECOGNITION OF VISITORS: Visitor's Register Attached.

APPROVAL OF AGENDA: The Agenda was approved with the removal of Item 13. (A) - Old Business - Appointment of Auditor, in a motion by Supervisor Woerner and seconded by Supervisor Gobrecht. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Worksession Meeting of March 19, 2013 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved as listed in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

CORRESPONDENCE: There were no correspondences received.

RECREATION BOARD REPORT: Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec Board report as submitted to the Board. (copy in Township files)

Chris Gienski, Chair said she would like to request permission to advertise the May 11<sup>th</sup> Park Grand Opening in the Evening Sun. The fee would cost \$200.00 for one day. The representative she spoke with said she would match the cost and run the event for an extra day at no charge. She will present the information to the Park Board during Monday night's meeting. The Board agreed on the advertisement after being presented to the Park Board.

She also requested permission from the Board for a \$750.00 cash advance. There will be cash prizes awarded to the first and second place winners of the horseshoe and volleyball tournaments.

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht, and carried, the Board of Supervisors approved the \$750.00 cash advance.

SOLICITOR'S REPORT Solicitor Wayne Martin indicated that he had nothing to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated April 4, 2013. Written copies were distributed to Supervisors and Staff (copy in Township files).

**West Manheim Township Board of Supervisors Meeting  
April 4, 2013 (Cont'd)**

Mike Knouse, C.S. Davidson reviewed the following Action Items:

A. Act 537 Plan – Resolution #2013-05 for adoption

Supervisor Woerner said he would like to clarify a few minor changes.

Mike Knouse, C.S. Davidson reviewed each of the items and verified the changes to be made.

Matthew Gelazela, 2512 Baltimore Pike, Hanover, Pa.

Jeremy Ault, 146 Glenville Road

In a motion by Supervisor Parr, seconded by Supervisor Staaf, and carried, the Board of Supervisors approved the Engineers Report was accepted, as distributed.

REPORTS: The Chief of Police Report for February, 2013 was approved, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The Treasurer's Report for February, 2013 was approved, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The Code Enforcement Officer's Report for February, 2013, was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The Public Works Report for February, 2013 was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The Pleasant Hill Fire Company and Ambulance Reports for February, 2013 were accepted, as distributed, in a motion by Supervisor Parr and seconded by Supervisor Gobrecht and carried.

The SEO Report for February, 2013 was approved and accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The Utilities Supervisor's Report for February, 2013 was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The EMA Activity Report for February, 2013 was approved and accepted, as distributed, in a motion by Supervisor Parr and seconded by Supervisor Gobrecht and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

Kevin Null, Township Manager would like to request authorization from the Board to purchase and install a digital controller device for the DGM Pump Station in the amount of \$2,973.00. The level controller regulates the pumping cycle. The device is 12 years old and will not hold a calibration.

**West Manheim Township Board of Supervisors Meeting  
April 4, 2013 (Cont'd)**

In a motion by Supervisor Parr, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved the purchase and installation of the digital controller in the amount of \$2,973.00.

In a motion by Supervisor Gobrecht, seconded by Supervisor Staaf and carried the Managers Report for February, 2013 was accepted, as distributed.

**OLD BUSINESS:**

A. Appointment of Auditor

This item was removed from the agenda and will be discussed at the April Worksession meeting.

**NEW BUSINESS:**

A. Resolution # 2013-05 - Authorization to submit Act 537 Plan to Department of Environmental Protection (DEP)

In a motion by Supervisor Staaf, seconded by Supervisor Parr and by a unanimous roll call vote, the Board adopted Resolution # 2013-05.

B. Resolution #2013-06 - Authorization to apply for the DCNR Rec Park Grant

In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and by a unanimous roll call vote, the Board adopted Resolution # 2013-06.

C. Resolution #2013-07 - Authorization to update the 2013 West Manheim Township Emergency Operations Plan

In a motion by Supervisor Parr, seconded by Supervisor Staaf and by a unanimous roll call vote, the Board adopted Resolution # 2013-07.

**SUBDIVISION PLANS:**

(A) **ALL TO BE TABLED:**

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan

**West Manheim Township Board of Supervisors Meeting  
April 4, 2013 (Cont'd)**

In a motion by Supervisor Woerner and seconded by Supervisor Staaf, and carried, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1 - lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan.

**SUPERVISORS AND/OR PUBLIC COMMENTS:**

David Morris, 222 Hobart Rd., Hanover, Pa.

Chad Wentz, 353 Fuhrman Mill Rd., Hanover, Pa., presented a petition; he requested to be entered into the record, to the Board of Supervisors from the neighbors that live along Fuhrman Mill Road. They have a concern regarding the property located beside his property. He said since the property has been sold, there are rumors circulating that there are two trailers that are going to be relocated onto the property.

Randy Laughman, 343 Fuhrman Mill Rd., Hanover, Pa.

**NEXT SCHEDULED MEETINGS:** Supervisors Work Session – Tuesday, April 16, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Thursday, May 2, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

**ADJOURNMENT:** The Meeting was adjourned at 8:25 p.m. in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately  
Secretary